

All Pre-Business (PBUS) students are required to participate in two approved workshops per semester prior to registering for future semesters.

Participation in Pre-Business workshops is designed to encourage students to advance at an acceptable pace to timely graduation, and support students in making informed decisions about a “best fit” major according to their skills, abilities, and goals. PBUS students must attend two of the following workshops of their choice in order to register for Summer and Fall 2017 classes.

*** Please check your UNT email account for messages from CoB-PALS@unt.edu as there may be changes to the workshop schedule. ***

Career-Prep Programs

The UNT Career Center offers a variety of programs and services to help you start planning your career. Be sure to advantage of the in-house Career Center in the BLB that offers services and programs specifically to College of Business students. Attend any of the following Career Center workshops to begin building your career today!

RSVP: Log into the Eagle Careers: <http://studentaffairs.unt.edu/eagle-careers> and register using Event ID.

Proof of Participation: Please see last column on chart below for details; for those events listed with an Eagle Careers ID, you must sign in at the event.

Dates/Times/Locations subject to change – always check Eagle Careers for updates.

Workshops

WORKSHOP	DATE3	TIME	LOCATION	PROOF OF PARTICIPATION/ EAGLE CAREERS ID
Career Assessment and Planning	1/27/17	2 PM – 3 PM	BLB 010	3051
	2/24/17	11 AM – Noon	MATT 311	3052
	4/7/17	2 PM – 3 PM	BLB 010	3053
	4/12/17	5 PM – 6 PM	BLB 010	3054
Resumes and Personal Branding	2/3/17	2 PM – 3 PM	BLB 010	3055
	3/3/17	11 AM – Noon	MATT 311	3056
	3/9/17	3 PM – 4 PM	BLB 080	3062
	4/4/17	5 PM – 6 PM	BLB 010	3057
	4/14/17	5 PM – 6 PM	BLB 005	3058
Experiential Learning	2/10/17	2 PM – 3 PM	BLB 090	3059
	3/10/17	11 AM – Noon	MATT 311	3060
	4/11/17	5 PM – 6 PM	BLB 090	3061

Living the Dream Series: Real Talk (Adulting)	1/31/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
	4/11/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
Living the Dream Series: Major Dilemma (Choosing/Changing a Major)	2/7/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
	3/7/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
Living the Dream Series: Swipe Right (Choosing the Best Career)	2/14/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
	3/28/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
Living the Dream Series: Smooth Talker (Communication/Networking)	2/21/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
	4/4/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
Living the Dream Series: Hitting the Summit (Professionalism/Leadership Skills)	2/28/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
	3/21/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event
Living the Dream Series: The Real World – UNT Networking Event	4/18/17	3 PM – 4:30 PM	BLB 295	Swipe UNT ID at event

Career Fair Prep and Resume Tables

WORKSHOP	DATE	TIME	LOCATION	PROOF OF PARTICIPATION/ EAGLE CAREERS ID
Career Fair Prep Table	2/1/17	2 PM – 4 PM	BLB Atrium	Sign in at event
	2/3/17	10:30 AM – 12:30 PM	BLB Atrium	Sign in at event
	2/7/17	2 PM – 4 PM	BLB Atrium	Sign in at event
	2/9/17	2 PM – 4 PM	BLB Atrium	Sign in at event
	2/14/17	2:45 PM – 4:45 PM	BLB Atrium	Sign in at event
Resume Table	2/6/17	1 PM – 3 PM	BLB Atrium	Sign in at event
	2/7/17	10 AM – Noon	BLB Atrium	Sign in at event
	2/8/17	1 PM – 3 PM	BLB Atrium	Sign in at event
	2/9/17	10 AM – Noon	BLB Atrium	Sign in at event

Expos and Career Fairs

WORKSHOP	DATE	TIME	LOCATION	PROOF OF PARTICIPATION/ EAGLE CAREERS ID
Spring 2017 UNT Business Career & Internship Fair <i>(Business professional attire required. See Eagle Careers event page for details about how to prepare for the fair.)</i>	2/15/17	3 PM – 6 PM	UNT Coliseum	2895
Spring 2017 IT/IS and Business Analytics Expo	4/11/17	10 AM – Noon	BLB Atrium	2993
Spring 2017 Finance, Insurance, and Real Estate Expo	4/11/17	1 PM – 3 PM	BLB Atrium	2994
Spring 2017 Logistics/OPS & Supply Chain Expo	4/12/17	Noon – 2 PM	BLB Atrium	2995
Spring 2017 Management Leadership, Business Development, and Human Resources Expo	4/13/17	10 AM – Noon	BLB Atrium	2996
Spring 2017 Sales Expo	4/13/17	1 PM – 3 PM	BLB Atrium	2997

College of Business Programs

The College of Business offers a variety of events to help students become acquainted with its majors, programs and other resources. There are also valuable opportunities to learn from and network with business leaders and UNT alumni.

RSVP: None required; except where noted on last column on chart below

Proof of Participation: Please see last column on chart below for details

WORKSHOP	DATE	TIME	LOCATION	PROOF OF PARTICIPATION
Distinguished Speaker Series: Brad Campbell, Senior Executive, Regions Bank	2/10/17	10 AM – 11:30 AM	TBD	Swipe UNT ID at event
Distinguished Speaker Series	3/24/17	10 AM – 11:30 AM	TBD	Swipe UNT ID at event
Distinguished Speaker Series	4/21/17	10 AM – 11:30 AM	TBD	Swipe UNT ID at event

Learning Center Workshops

The Learning Center offers a variety of interactive and practical workshops to help students be effective and successful in college.

RSVP: None required, but workshops are available on a first-come, first-served basis, so please plan to arrive a little early. *Seating is limited to 18 students.*

Proof of Participation: Have the presenter sign the workshop approval form; **MUST** turn in the completed form to BLB 110

WORKSHOP	DATE	TIME	LOCATION	PROOF OF PARTICIPATION
Time Management	1/31/17	2 PM – 3 PM	Sage 315	Please see above instructions
	2/6/17	12 PM – 1 PM	Sage 315	Please see above instructions
	2/15/17	2 PM – 3 PM	Sage 315	Please see above instructions
	3/7/17	2 PM – 3 PM	Sage 315	Please see above instructions
	3/10/17	2 PM – 3 PM	Sage 315	Please see above instructions
	3/20/17	1 PM – 2 PM	Sage 315	Please see above instructions
	3/29/17	2 PM – 3 PM	Sage 315	Please see above instructions
	4/6/17	12 PM – 1 PM	Sage 315	Please see above instructions
	4/10/17	3 PM – 4 PM	Sage 315	Please see above instructions
	4/18/17	1 PM – 2 PM	Sage 315	Please see above instructions
	4/21/17	11 AM – 12 PM	Sage 315	Please see above instructions
4/26/17	2 PM – 3 PM	Sage 315	Please see above instructions	
Note Taking Tips	2/1/17	12 PM – 1 PM	Sage 315	Please see above instructions
	2/7/17	3 PM – 4 PM	Sage 315	Please see above instructions
	2/14/17	12 PM – 1 PM	Sage 315	Please see above instructions
	2/23/17	1 PM – 2 PM	Sage 315	Please see above instructions
	2/27/17	2 PM – 3 PM	Sage 315	Please see above instructions
	3/9/17	1 PM – 2 PM	Sage 315	Please see above instructions
	3/22/17	11 AM – 12 PM	Sage 315	Please see above instructions
	3/28/17	3 PM – 4 PM	Sage 315	Please see above instructions
	3/31/17	11 AM – 12 PM	Sage 315	Please see above instructions
	4/3/17	2 PM – 3 PM	Sage 315	Please see above instructions
	4/12/17	1 PM – 2 PM	Sage 315	Please see above instructions
	4/20/17	1 PM – 2 PM	Sage 315	Please see above instructions
4/24/17	2 PM – 3 PM	Sage 315	Please see above instructions	
Test Taking Tips	2/2/17	1 PM – 2 PM	Sage 315	Please see above instructions
	2/8/17	11 AM – 12 PM	Sage 315	Please see above instructions
	2/22/17	12 PM – 1 PM	Sage 315	Please see above instructions
	3/2/17	12 PM – 1 PM	Sage 315	Please see above instructions
	3/8/17	12 PM – 1 PM	Sage 315	Please see above instructions

	3/23/17	12 PM – 1 PM	Sage 315	Please see above instructions
	3/27/17	11 AM – 12 PM	Sage 315	Please see above instructions
	4/4/17	12 PM – 1 PM	Sage 315	Please see above instructions
	4/7/17	1 PM – 2 PM	Sage 315	Please see above instructions
	4/13/17	1 PM – 2 PM	Sage 315	Please see above instructions
	4/19/17	12 PM – 1 PM	Sage 315	Please see above instructions
	4/25/17	11 AM – 12 PM	Sage 315	Please see above instructions
	4/28/17	12 PM – 1 PM	Sage 315	Please see above instructions
Presentation Skills	2/13/17	1 PM – 2 PM	Sage 315	Please see above instructions
	2/21/17	1 PM – 2 PM	Sage 315	Please see above instructions
	3/1/17	1 PM – 2 PM	Sage 315	Please see above instructions
	3/6/17	3 PM – 4 PM	Sage 315	Please see above instructions
	3/21/17	2 PM – 3 PM	Sage 315	Please see above instructions
	3/24/17	3 PM – 4 PM	Sage 315	Please see above instructions
	3/30/17	1 PM – 2 PM	Sage 315	Please see above instructions
	4/5/17	11 AM – 12 PM	Sage 315	Please see above instructions
	4/11/17	11 AM – 12 PM	Sage 315	Please see above instructions
	4/14/17	12 PM – 1 PM	Sage 315	Please see above instructions
	4/17/17	3 PM – 4 PM	Sage 315	Please see above instructions
	4/27/17	1 PM – 2 PM	Sage 315	Please see above instructions

Online Workshop

Academic Planning

The Academic Planning workshop will help you prepare for your advising appointment and registration. The workshop is offered online through Blackboard Learn. If you have not accessed PBUS workshops through Learn previously, please click [here](#) for registration instructions.

Proof of Participation: You must bring a printed copy of your fully completed Academic Planning workshop to your advising appointment to receive credit. No workshop credit will be granted for an incomplete Academic Planning workshop.